

Research Project Manager - Construction Good Practice – Infrastructure

Manage a range of infrastructure related research and knowledge transfer projects to help improve the performance of the construction and built environment sectors

Can you use your knowledge and expertise to help define and deliver the needs of the infrastructure sector in the face of climate change, an ageing asset base and increasing demand?

CIRIA operates across a wide range disciplines relating to the infrastructure and built environment sectors. We specialise in knowledge transfer activities including publications, websites, webinars, events, training and awards. Our approach is collaborative, bringing together various stakeholders from Government, industry and academia. Our focus areas bridge science and evidence, policy and good practice. Our outputs are acknowledged as being authoritative and independent, many being applied internationally.

CIRIA is recognised for its outputs in support of the design, construction and management of infrastructure. The Project Manager role would cover a range of topics including geotechnics, asset management of transport, coastal and other infrastructure and environmental aspects.

Your work will involve:

- Delivery of projects, including engaging with and management of Advisory Panels and Project Steering Groups, managing contracted specialists producing high quality, nationally regarded publications and other outputs.
- Stakeholder engagement, helping us to understand and respond to the challenges faced by the industry, its clients and suppliers, and their needs for guidance and capacity building.
- Scoping out identified topics and securing the funding and resources to deliver a programme of activities in this area. Most CIRIA projects are collaboratively funded by the industry and its clients
- Promoting and managing dissemination and implementation of project outputs including events and training.
- Keeping abreast of emergent academic thinking and opportunities to deliver impact and embed research

The work provides an excellent opportunity to gain an insight across the industry and to make a real difference to its performance.

SELECTION CRITERIA

The candidate should be able to demonstrate:

Qualifications and Experience

- have an appropriate degree or higher qualification, ideally with 5 years relevant industry experience

Project and time management

- Experience in managing projects across different stakeholder groups
- Strong time-management and planning skills
- Progress and budget monitoring

Collaboration

- Leading / facilitating groups or projects without direct line-management or contractual relationship
- Working in topic areas with a range of professionals from different disciplines relevant to the construction environment

Communication and engagement

- Good writing/review skills and experience of communicating to a range of audiences
- Engagement skills – The ability to create and maintain business relationships
- Presentation skills – the ability to convey messages professionally
- Business development skills – the ability to develop project proposals and secure project

Technical and analytical skills

- A sound understanding across a range of civil engineering disciplines.
- An awareness the key drivers and challenges facing the industry
- The ability to draw out, summarise and communicate key points from documents and discussions
- The ability to research specific issues on-line and directly with individuals and groups.

We would be particularly interested in hearing from you if you have significant experience of delivering or brokering collaborative industry – academic projects or other innovation-focussed activities in the construction or related sectors.

Salary – £35k to £45k depending on experience plus benefits.

Candidates must be eligible to work in the UK. Unfortunately we cannot sponsor visa applications.

Candidates available for immediate start are preferred

Candidates are invited to apply by 31 July 2021.

We intend to invite suitable candidates to interview as applications are received and so may appoint before the closing date.

Please provide a CV and covering email.

A copy of the job description can be obtained from sandra.evans@ciria.org

No applications via agencies

APPLICATION FORM

Please complete and return to Sandra.Evans@ciria.org by 12/7/2021

Name	Email	Tel.
With reference to the criteria set above, please set out your experience in respect of the following:		
Project and time management skills (180words max)		
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Collaboration (180words)		
Communication and engagement (180words)		
Technical and analytical skills (180words)		
Please outline any experience in university-industry collaboration (50 words)		

